

# Great Plains Federal Tax Institute - 2019 Faculty Agreement Form

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5. Transmit my likeness and voice via electronic media to Institute registrants who may participate from remote locations.

I acknowledge that my supplemental materials are due to the Program Manager by November 1, 2019.

I further acknowledge that materials are to be submitted to the Program Manager as PDFs and in PowerPoint and/or Word 2007 format. (I understand that, if I submit a Word document and also present using PowerPoint slides, I should forward both files to the Institute.)

I grant permission to the Institute to, if necessary, reformat the materials to maximize participant viewing of the materials, either in print or electronic format.

**Please complete and return this form by July 30 to:**  
**Cindy Lilleoien, Program Manager**  
**4220 S. 32<sup>nd</sup> Street**  
**Lincoln, NE 68502**  
**402/488-4234**  
[cindylilleoien@gmail.com](mailto:cindylilleoien@gmail.com)

I agree that I will obtain permission in writing, which I will provide to the Institute, for any materials submitted but not authored by me.  
*Thank you.*

I understand that my materials may be copyrighted by me or my employer and that the Institute has copyright to the compendium of materials prepared by all presenters for the 567h Annual Great Plains Federal Tax Institute.

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**Signature (Electronic signature is permissible.)**

**Date**

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